

**Bell Canyon Equestrian Center Facility Usage Agreement**  
**Effective June 1, 2020**

A number of residents in Bell Canyon have barns and horses on their properties in Bell Canyon, one of the perks of living in the Canyon. While they can house their horses on their own property, not everyone has the amenities that the BCEC has, large turnouts, trainers, wash racks, arenas, etc.

The BCEC welcomes Bell Canyon horse owners who would like to utilize the facility even if they don't board their horse here. To use these facilities, you must follow a few requirements, listed below.

If you are planning on bringing your horse or horses to the BCEC, please complete the few questions below, and return the completed form to the Bell Canyon Association office by email to [gm@bellcanyon.com](mailto:gm@bellcanyon.com) and [tara@bellcanyonequestriancenter.com](mailto:tara@bellcanyonequestriancenter.com), by USPS mail, or by dropping it through the mail slot anytime.

**Rules**

1. Any horse brought onto BCEC property must be vaccinated for: Flu/Rhino, West Nile Virus, Eastern/Western Encephalitis, Tetanus, and Strangles, annually. A copy of the vaccination record for each horse must accompany the completed form and be provided annually. **This rule was reaffirmed by a vote of the BCEC Board in April 2020.**
2. **Due to recent illness outbreaks in the local community, including Equine herpes virus and flu rhino**, any horse brought onto BCEC property must not have had a fever or nasal discharge within 72 hours prior to facility use.
3. No stallions permitted.
4. Any resident bringing their horse onto BCEC property must follow the BCEC Facility Rules. If they ride while at the BCEC, the BCEC Liability Waiver must be completed and submitted. If they use any arena, following the Arena Rules is required. Copies are attached.
5. Use of either the Main or Hillside Arenas is allowed only with a BCA trainer's supervision during such use or see #5.
6. If you wish to bring in a non-BCEC trainer, use of the arenas is allowed only when BCEC trainers are not using them and cannot exclude boarders from riding in the arena at the same time. A certificate of insurance and additional ensured endorsement from the trainer, naming the Bell Canyon Equestrian Center, is required and there is an additional \$25 per month charge with a maximum of one training/longing session per week.
7. Only supervised use of turnouts and sun pens is allowed. Owner or trainer must be present and if there are other people waiting, maximum length of turnout is 20 minutes.
8. Please remember that the BCEC is private property and bringing your horse here and using the facility is a privilege, not a right, and such use has a cost impact on the facility's upkeep.

**Facility Usage Agreement**

Please print clearly

Name(s): \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Bell Canyon, CA 91307

Horse 1 Name: \_\_\_\_\_ Date Last Vaccinated: \_\_\_\_\_

Horse 2 Name: \_\_\_\_\_ Date Last Vaccinated: \_\_\_\_\_

Horse 3 Name: \_\_\_\_\_ Date Last Vaccinated: \_\_\_\_\_

Horse 4 Name: \_\_\_\_\_ Date Last Vaccinated: \_\_\_\_\_

I have read the Facility Usage, Facility, and Arena Rules and agree to abide by them. \_\_\_\_\_(initials)

I will ride a horse at the BCEC; attached is a BCEC Liability Waiver for each rider. \_\_\_\_\_(initials)

I will submit and maintain up-to-date vaccination records my personally owned horse(s). \_\_\_\_\_(initials)

(If applicable) I will be bringing an outside trainer to train me/my horse(s) at the BCEC a maximum of once per week. Attached are the necessary insurance documents and I will pay \$25/mo. \_\_\_\_\_(initials)

Forms may be submitted electronically to [gm@bellcanyon.com](mailto:gm@bellcanyon.com) and [tara@bellcanyonequestriancenter.com](mailto:tara@bellcanyonequestriancenter.com), but initial trainer payment, if applicable, must be by check, made out to Bell Canyon Equestrian Center or, BCEC.

If more than one resident of the household will be using the BCEC, each should sign and date below.

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

If your situation changes, with respect to use of a non-BCEC trainer, please let us know at [gm@bellcanyon.com](mailto:gm@bellcanyon.com) and [tara@bellcanyonequestriancenter.com](mailto:tara@bellcanyonequestriancenter.com), so that billing updates can be made promptly and not need to be caught up later.

Non-BCEC Trainer Usage Fees are due on the first of each month and late after the 10th. Non-payment will result in resident not being able to train their horse(s) to the BCEC until the account is current.

Please remember to submit all necessary paperwork with the agreement, vaccination record(s), insurance, waiver, etc.

If applicable, please mail or bring your initial payment check to 30 Hackamore Ln., Suite 8, Bell Canyon, CA 91307, with your completed form and paperwork if not sending them electronically.