

# BELL CANYON EQUESTRIAN CENTER

## BIRTHDAY CAMP APPLICATION

*In order to hold a date and process this application, the application must be submitted with a 50% deposit.*

Party Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ Package Type: \_\_\_\_\_ No. of Kids: \_\_\_\_\_

*For package differences, please see below; for rules and restrictions, please see pages 3 and 4.*

### Applicant Contact Information

Parent Name: \_\_\_\_\_ Birthday Child's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Party Planner (if relevant): \_\_\_\_\_ Phone: \_\_\_\_\_

Caterer (if relevant): \_\_\_\_\_ Phone: \_\_\_\_\_

Planned menu: \_\_\_\_\_

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*All foods, beverages, snacks, sweets, cakes, candies, goody bags, or other edibles provided **MUST** be nut-free.*

### Packages

#### **Package A: Ages 3 – 6, 2 hours**

**Maximum no. kids:** 12

#### **Activities:**

- 1 five-minute pony ride per child
- Kids Obstacle Course
- Lunch / Snack Break (please see rules)
- Art Project
- Happy Birthday song and cake

**Price:** \$500 for up to 8 kids; additional kids are \$25 each, up to the 12 child limit. Adult participants do not cost extra and are not included in guest count.

#### **Package B: Ages 7 and up, 2.25 hours**

**Maximum no. kids:** 12

#### **Activities:**

- Horse games
- Camp Activity (grooming, painting, etc)
- Lunch / Snack Break (please see rules)
- Happy Birthday song and cake

**Price:** \$650 for up to 8 kids; additional kids are \$50 each, up to the 12 child limit. Adult participants do not cost extra and are not included in guest count

Applicant Initials: \_\_\_\_\_

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**EQUESTRIAN CENTER USE AGREEMENT**  
**RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT**

IN CONSIDERATION of being permitted to use the Bell Canyon Equestrian Center (“BCEC”), EACH OF THE UNDERSIGNED, for him or herself and for his/her personal representatives, heirs and next of kin, acknowledges, Agrees and represents as follows:

1. That EACH of the undersigned is OVER 18 YEARS OF AGE,
2. That EACH HAS INSPECTED the BCEC,
3. That EACH RELEASES from all liability, WAIVES all rights against, DISCHARGES all obligations owed or to be owed by, AND COVENANTS NOT TO SUE Bell Canyon Equestrian Center, Inc., and/or Bell Canyon Association, and/or any of their directors, officers, employees or other agents (herein collectively “RELEASEES”) regarding any liability claim or demand for bodily damage or death of any person or for property damage or for any injury, expense, damage or loss arising out of or relating to any use of the Equestrian Center, whether in whole or in part arising out of or relating to the active or passive negligence of any RELEASEES or otherwise,
4. That EACH HEREBY AGREES TO INDEMNIFY AND SAVE HARMLESS the RELEASEES and each of them from any loss, liability, damage expense (including without limit attorney fees) or cost that RELEASEES or any of them may incur due to the actions or inactions of the undersigned or any of them, AND
5. That EACH HEREBY ASSUMES FULL RESPONSIBILITY FOR ALL RISKS OF BODILY INJURY OR DEATH AND OF PROPERTY DAMAGE arising out of the active or passive negligence of Releasees or otherwise, occurring on or about the Bell Canyon Equestrian Center or any part thereof.

EACH OF THE UNDERSIGNED acknowledges that there is no assurance of any kind that any kind of insurance coverage is available from the Bell Canyon Equestrian Center, Inc., for the benefit of the undersigned.

EACH OF THE UNDERSIGNED HAS READ, UNDERSTANDS AND VOLUNTARILY SIGNS this Release, Waiver and Indemnity, and further acknowledges that neither Bell Canyon Equestrian Center, Inc., nor Bell Canyon Association has authorized any person to make representation, statement or inducement to modify this Release, Waiver and Indemnity in any way.

By submitting this application, the undersigned, for himself and/or herself individually, and for the entity (if other than person(s) signing this application) to use the facility if this application is accepted, agrees to use the facility only for the purpose and only in accordance with (A) the provisions of this application as completed by the applicant, and (B) the rules and regulations for use of the Equestrian Center.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Each child must have a parent or guardian sign the BCRA and BCEC Waivers before they may participate in the party. Waivers will be available ahead of time online as well as at the event. Please ask your instructor for the release link.*

Applicant Initials: \_\_\_\_\_

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# EQUESTRIAN CENTER USE AGREEMENT

## Birthday Camp Policies, Rules, and Restrictions






### Access

Birthday Camp attendees and renters have limited access to the BCE facilities. Access is limited to the party area: the BCRA arena, the Hillside arena, the round pen, the Courtyard, and the front entrance.


### Availability

-  The BCEC space and BCRA horses and ponies are currently available on weekend afternoons. This availability is subject to change as weather, Riding Academy, and COVID-19 conditions change. Please check with a BCRA or BCA staff member for the most current availability.
-  Birthday Camps are only available to Bell Canyon residents, current Bell Canyon Riding Academy students, and current BCEC boarders.

### Cancellations and Rescheduling

-  A 50% deposit is due at the time of application in order to hold the date. This deposit is fully refundable up to 14 days before the scheduled event date. The deposit is non-refundable within 14 days of the scheduled event date. The deposit may be applied forward if a party must reschedule.
-  The rental Balance is due no later than 3 days before the scheduled event date. A balance paid earlier than 3 days before the scheduled event date is fully refundable until the balance deadline. No refunds, balance or deposit, are available after the balance deadline, no exceptions. A balance may be applied forward if a party must reschedule. **A final list of guests must be provided by the balance deadline.**
-  A scheduled party may not be rescheduled for any reason but weather and/or COVID-19 circumstances.
  -  In the case of rain, extreme heat, smoke, or other weather conditions, BCRA staff will provide parents with an alternate activities schedule; parents may then choose to use this schedule and the original scheduled date or reschedule to a new date.
  -  In the case that a party must be rescheduled due to COVID-19, either from illness in BCEC or BCRA staff, illness in the renter's immediate circle, or changed County and State Guidelines, BCRA staff will work with the renter to find a safe alternate date for the event.

### COVID-19

-  The Bell Canyon Riding Academy's priority during the continued COVID-19 pandemic is the safety of its attendees, students, parents, staff, and horses. To ensure a safe environment, masks must be worn when attendees, students, parents, staff, and/or volunteers are within a distance of 6' from each other. An exception may be made during activities that require eating or drinking.

Applicant Initials: \_\_\_\_\_

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- 🏆 Any attendee, renter, student, parent, staff, or volunteer displaying potential COVID-19 symptoms or having a positive COVID-19 test within 14 days of a scheduled event date may not enter the facilities or participate in in-person BCRA activities until they have been symptom-free for 14 days or have received 2 negative COVID-19 tests, taken consecutively and within three days of each other. Any attendee, renter, student, parent, staff, or volunteer who has anyone in their household, work, or school test positive for COVID-19 or display COVID-19 symptoms within 14 days of the scheduled event date may not enter the facilities or participate in in-person BCRA activities until the positive person or persons have been symptom-free for 14 days or have received 2 negative COVID-19 tests, taken consecutively and within three days of each other.
- 🏆 It is the responsibility of each renter, student, parent, staff, and volunteer to immediately inform the BCA, BCEC, and BCRA of any anticipated absence or needed reschedule due to COVID-19.
- 🏆 It is the responsibility of each renter, student, parent, staff, and volunteer to immediately inform the BCA, BCEC, and BCRA if they or anyone in their household, work, or school test positive for COVID-19 or display COVID-19 symptoms within 14 days of the event.

### **Decorations**

The renter is responsible for providing decorations for their event. For the safety of staff, attendees, horses, and all other persons present in the BCEC at the time of the event, decorations **MUST** fall within the following guidelines. Failure to follow these guidelines may result in the disposal of decorations by BCRA staff, cancellation of the event without refunding or rescheduling, and/or potential liability arising from any injuries, property damage, or harm caused by the failure to follow these guidelines.

- 🏆 One balloon bouquet and one banner are allowed at the front of the BCEC, attached to the white fencing using a non-damaging and non-permanent method
- 🏆 Tablecloths for two 8' banquet tables and one 6' banquet table are allowed. Tablecloths **MUST** be secured using renter-provided tablecloth clips.
- 🏆 No confetti, streamers, additional balloons, bouncy houses, bikes, roller blades/skates, skateboards, "heelie" roller shoes, scooters, motorized toy vehicles, drones, or noisemakers are allowed within BCEC grounds.
- 🏆 No outside vendors other than caterers are permitted.

### **Other Activities**

No additional performers, music, vendors, or non-BCEC-supplied activities will be allowed during Birthday Camp.

### **Venue Responsibilities**

The BCEC and BCRA will provide the following for each Birthday Camp: two 6' banquet tables, 12 chairs, up to two 6' or 8' banquet tables for food and dessert displays, up to two 6' or 8' banquet tables for art, two pop-up tents, up to two ponies (Package A) or up to two horses (Package B), and up to three attendants.

Applicant Initials: \_\_\_\_\_

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